POLICY#: 345.61

SECTION: INSTRUCTION

## EARLY GRADUATION

Any student who fulfills all of the requirements established by the Colby School District may apply for early graduation from Colby High School. Early graduation may occur after the seventh semester provided the student has met all the requirements and the following guidelines are followed:

- 1. The student and parent-guardian arrange a meeting with the high school principal and/or guidance counselor at least one semester prior to the anticipated early graduation date. At that meeting the student and parent-guardian must complete the Early Graduation Declaration Form that outlines a plan to meet the needed requirements.
- 2. The principal and the guidance department will review the Early Graduation Declaration Form. Within one week of the initial meeting, the principal must approve/disapprove of the early graduation. The basis of his/her decision shall solely rest on the feasibility of the student meeting all the district requirements.
- 3. If the application is disapproved, the student-parent may appeal the decision to the Board of Education at the next regularly scheduled board meeting.
- 4. A request to graduate following the sixth semester, the student and parent-guardian must arrange a meeting with the high school principal and/or guidance counselor at least one semester prior to the anticipated early graduation date. At that meeting the student and parent-guardian must complete the Early Graduation Declaration Form that outlines a plan to meet the needed requirements. Requests to graduate after six semesters must be presented and approved by the Board of Education
- 5. The Decision of the Board of Education is final.

Student class schedules may be altered to accommodate early graduation. Teachers are not expected to provide independent classes to accommodate early graduates.

Colby High School may issue diplomas to certain veterans under criteria outlined in section 120.13(37) of the state statutes (individual is at least 65 years old; attended high school in the district; left high school before receiving a high school diploma to join the U.S. armed forces during a war period (including, among others, World War II, the Korean Conflict, Vietnam War and Persian Gulf War); and served on active duty under honorable conditions in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces.

LEGAL REFERENCE: Wisconsin Stats. 118.33, 121.02(1)(p)

Wisconsin Administrative Code - PI 18

CROSS REFERENCE: Rule #345.6 – Graduation Requirements

APPROVED: 06/16/2008 REVISED: 04/27/2020